



TUVALU SHIP REGISTRY

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MARINE CIRCULAR

MC-21/2012/1

8/2012

FOR: Ship Owners, Ship Managers, Ship Operators, Ship Masters, Ship Officers, Classification Societies

SUBJECT: GUIDELINES FOR CARRYING OUT ANNUAL/INTERMEDIATE/RENEWAL SURVEYS OUTSIDE WINDOW PERIOD

DEFINITIONS:

The following abbreviations stand for:

- "CSSEC" – Cargo Ship Safety Equipment Certificate
- "CSSC" – Cargo Ship Safety Certificate
- "CSSCC" – Cargo Ship Safety Construction Certificate
- "CSSRC" – Cargo Ship Safety Radio Certificate
- "MARPOL" – International Convention for the Prevention of Pollution from Ships 1973, as modified by the Protocol of 1978
- "RO" – Recognized Organization as defined by IMO Resolution A.789(19).

The term "Administration" shall mean the Tuvalu Ship Registry.

PURPOSE:

This marine circular serves to provide ship owners / operators and surveyors of ROs relevant guidelines for carrying out Annual/Intermediate/Periodical/Renewal surveys that are overdue i.e. conducted outside the window period.

APPLICATION:

This marine circular applies to all Tuvalu flagged vessels.

CONTENTS:

1. Statutory Annual Surveys & Periodical Radio Survey

- 1.1. All statutory annual surveys and periodical radio surveys are required to be carried out within 3 months before or after each anniversary date of the certificate. In case surveys are commenced within the window period and completed satisfactorily outside the said window period, the statutory certificates may be endorsed as usual on condition the vessel is being laid-up from the date of expiry of the window period till the completion of survey.
- 1.2. In case surveys can only be arranged after the window period, then owners/managers of the vessel are required to submit to this Administration reasons and valid justifications for the delay for concurrence/approval/instructions.

2. Statutory Intermediate Surveys (CSSCC & MARPOL Certificates) / Periodical Surveys (CSSEC) - Except Radio Survey

- 2.1. All intermediate/periodical surveys are required to be carried out within 3 months before or after the 2nd anniversary date or within 3 months before or after the 3rd anniversary date of the certificate.
- 2.2. In case surveys are commenced within the window period and completed satisfactorily outside the window period, statutory certificates may be endorsed as usual on condition the vessel is being laid-up from the date of expiry of the window period till the completion of survey.

2.3. In case surveys can only be arranged after the window period, then owners/managers of the vessel are required to submit to this Administration reasons and valid justifications for the delay for concurrence/approval/instructions.

3. Renewal Surveys

3.1. All statutory renewal surveys are required to be commenced prior to expiry of the certificates.

3.2. If vessel certificates/extension expires at sea and the vessel is directly under way to a repair facility, then no special permission is required from this Administration to commence the special surveys.

3.3. Other than any of the above, owners/ managers of the vessel are required to submit to this Administration reasons and valid justifications for the delay for concurrence/approval/instructions.

4. Dry docking Surveys

4.1. A minimum of two inspections of the outside of the ship's bottom during the validity of vessel's CSSCC / CSSC and intervals between any two such inspections shall not exceed 36 months.

4.2. If vessel's dry docking survey due date/extension expires at sea and vessel is under way directly to the dry docking facility, then no special permission is required from this Administration to commence the dry docking survey.

4.3. Other than any of the above, owners/ managers of the vessel are required to submit to this Administration reasons and valid justifications for the delay for concurrence/approval/instructions.

Yours sincerely,

Deputy Registrar
Tuvalu Ship Registry