



TUVALU SHIP REGISTRY

Vaiaku, Funafuti, Tuvalu

Email: info@tvship.com Website: www.tvship.com

REGISTRY CIRCULAR

RC-8/2012/1

8/2018

FOR: Yacht Owners, Yacht Managers, Yacht Brokers and Yacht Operators

SUBJECT: TUVALU SHIP REGISTRY YACHT REGISTRATION PROCEDURES

PURPOSE: This Circular is to inform all interested parties on the procedures to register yachts under Tuvalu flag.

A. BACKGROUND

1. This applies for yacht owners (private or commercial) who wish to register their yachts for Provisional & Permanent registration under Tuvalu.
2. For detailed guidance and instructions with respect to the registry requirements for yachts, please refer to the Tuvalu Yacht Circular YC-1/2012/1 (for yachts less than 24 metres in length), and YC-2/2012/1 (for yachts above 24 metres in length).

B. REGISTRATION DOCUMENTS FOR SUBMISSION

PROVISIONAL REGISTRATION

Please email (support@tvship.com) copies of the following documents:

1. Application Form Y1 (duly executed)
2. Existing Registry certificates, Inspection/Trading certificates (whichever applicable for existing vessels)
3. Confirmation (by letter or email) from vessel's Recognised Organisation (RO) that change of flag survey is in progress of being arranged (applicable to existing vessels)
4. Notarized Bill of Sale* (for existing yachts) or Builder's Certificate / Builder's Contract (for new buildings) or equivalent document to prove ownership
5. Confirmation (by letter or email) from vessel's RO that survey and statutory certification will be carried out on behalf of Tuvalu (applicable to new buildings)
6. Certificate of Good Standing OR Certificate of Incumbency (not required for all jurisdictions and not required if owner is a natural person)
7. Passport or ID of Owner & Applicant (if the owner is different from the applicant)

For Bareboat Charter In (BBC-IN) registration, copies of the following documents are required in addition to the above:

8. Bareboat Charter Agreement between Owner and Charterer
9. Letter of Consent from Underlying flag
10. Charterer's Certificate of Good Standing OR Certificate of Incumbency (not required for all jurisdictions and not required if charterer is a natural person)
11. Passport or ID of Charterer and Applicant (if charterer is different from the applicant)

***Note:** *Kindly ensure seller is the same as previous owner indicated in Form Y1 and the previous Certificate of Registry. Otherwise, a letter of authorization from the previous owner (or Power of Attorney) is required to ensure seller is authorized to make the sale.*

Once the above documents are verified and confirmed in order, Tuvalu will provide a *Proforma* invoice for payment of registration fees. A Provisional Registry Certificate (Yacht) will be issued upon receipt of payment of the accepted registration fees.

PERMANENT REGISTRATION

For conversion from Provisional to Permanent registration (no additional fees involved), **the following documents must be couriered to our office before expiry of Provisional certificates:**

1. Original Application Form Y1 (with signature and in the case of a company then please also affix stamp)
2. Original Notarized Bill of Sale or Builder's Certificate (will be returned to owner after sighting by the registry); or in the case of BBC-In registration, the original Bareboat Charter Agreement (will be returned to charterer after sighting by the registry)
3. Original Deletion / Suspension Certificate from previous registry (where applicable)
4. COSPAS SARSAT EPIRB Registration Certificate (where installed - refer to Marine Circular MC-1/2015/1)

In addition to the above, the following documents should be submitted by **email** (support@tvship.com) **before expiry of Provisional certificates:**

5. Statutory Certificates issued to the vessel by the RO on behalf of Tuvalu
6. Current Crew List
7. P&I insurance Cover (if vessel is a commercial yacht)
8. Four photographs of yacht: bow, stern, port side, starboard side.

Yacht Registration Application Forms can be downloaded at: www.tvship.com/yacht

While Yacht Circulars can be downloaded at: www.tvship.com/yachtcircular

Please do not hesitate to contact us should you have any further queries.

Best regards,

Operations Department
Tuvalu Ship Registry