



# TUVALU SHIP REGISTRY

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## MARINE CIRCULAR

### MC-3/2013/1

7/2013

**FOR:** Ship Owners, Ship Managers, Ship Operators, Ship Masters, Ship Officers, Classification Societies

**SUBJECT: DOCUMENTS REQUIRED FOR SHIP RADIO STATIONS & RENEWAL OF SHIP RADIO STATION LICENCES**

#### DEFINITIONS:

The following abbreviation(s) stand for:

- “IACS” – International Association of Classification Societies
- “ITU” – International Telecommunication Union
- “GMDSS” – Global Maritime Distress and Safety System
- “PSC” – Port State Control
- “SRSL” – Ship Radio Station Licence

The term “Administration” shall mean the Tuvalu Ship Registry.

#### PURPOSE:

The purpose of this marine circular is to provide ship owners, operators and managers with the document carriage requirements for vessels that have ship radio stations. This is in addition to the SRSL (that is to be renewed annually), Certificates of Competency and Endorsements of the Radio Operator or Operators, and the Radio Log Book. This marine circular also serves to explain the validity and renewal procedures of the SRSL.

#### APPLICATION:

This circular applies to all Tuvalu flagged vessels equipped with a ship radio station licence and issued with a SRSL.

#### CONTENTS:

##### 1. Carriage of documents

- 1.1. Shore-based Maintenance Agreements, although not a mandatory requirement, is highly recommended and a copy should be placed on board the vessel.
- 1.2. For vessels with Radiotelephone Installation, the following documents should be on board:
  - 1.2.1. ITU List of Coast Stations; and
  - 1.2.2. ITU Manual for use by The Maritime Mobile and Maritime Mobile-Satellite Service.
- 1.3. For vessels with GMDSS Fitted Installations, the following documents/records should be on board:

- 1.3.1. ITU list of Call Signs and Numerical Identities of Stations used by the Maritime Mobile and Maritime Mobile-Satellite Services;
  - 1.3.2. ITU List of Ship Stations;
  - 1.3.3. ITU Manual for use by The Maritime Mobile and Maritime Mobile-Satellite Service; and
  - 1.3.4. Record of a list of coast stations and coast earth stations with which the vessels are likely to establish communications with, including the watch-keeping hours, frequencies and charges, and a list of coast stations and coast earth stations providing navigational and meteorological warnings and other urgent/important information for vessels.
- 1.4. All ITU publications can be purchased directly from:

*ITU  
Sales Service  
International Telecommunication Union  
Place des Nations  
CH-1211 Geneva 20  
SWITZERLAND  
Tel: +41-22-730-6141  
Fax: +41-22-730-5194  
Email: [sales@itu.int](mailto:sales@itu.int)*

## **2. Renewal of Ship Radio Station Licence**

- 2.1. When a Tuvalu flagged vessel has class and statutory certification issued by any of the IACS members, this Administration will issue the following registry certificates with five (5) years validity upon its conversion to permanent status:
  - 2.1.1. Certificate of Registry; and
  - 2.1.2. Minimum Safe Manning Certificate
- 2.2. However, the validity of the Ship Radio Station Licence (SRSL) will continue to be 12 months from the date of the vessel's entry into the Tuvalu Ship Registry.
- 2.3. The SRSL will be renewed annually and a new SRSL will be issued upon the Administration's receipt of the annual radio and tonnage taxes.
- 2.4. A copy of this circular may be displayed adjacent to the SRSL in case its validity is questioned by PSC authorities.

Yours sincerely,

Deputy Registrar  
Tuvalu Ship Registry