



TUVALU SHIP REGISTRY

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REGISTRY CIRCULAR

RC-1/2012/2

09/2021

FOR: Ship Owners, Ship Managers, Ship Operators

SUBJECT: REGISTRATION FOR NEWBUILDING UNDER CONSTRUCTION

PURPOSE: This circular provides guidance to apply for a Certificate of Intended Registry for Newbuilding under Construction (CNC) on the Tuvalu On-line Registry (TOR) platform.

A. GENERAL

1. Applying for a CNC allows ship owners / ship builders (in their capacity) who wish to apply for a certificate that supports their intention to register newbuilding(s) prior to construction under Tuvalu for various reasons which may include having a flag to consult for technical matters or to meet mortgage recording requirements by banks when taking out a loan to finance the building of the vessel.
2. Upon approval, a CNC shall be granted for a period of twelve (12) months while allowing for extensions in blocks of three (3) months until such time the building of the vessel is completed.

B. TUVALU ON-LINE REGISTRY (TOR) PLATFORM

1. The Tuvalu Administration has adopted the full implementation of electronic certificates (refer to Marine Circular MC-5/2016/1 for more details).
2. To login to the TOR platform or to register for an account, please go to the ONLINE SERVICES menu at <https://tvship.com>.
3. A TOR account is required to apply for registration and submit all registration documents (refer to Section C of this circular) on the TOR platform.
4. TOR users will be able to access their vessel(s) online and download invoices, certificates, exemption letters etc. after a CNC is approved.

(Note: Please contact this office either by phone/email (+65-6224-2345 / support@tvship.com) with submission of a screen shot(s) should you experience any problems on the TOR platform)

C. DOCUMENTS FOR SUBMISSION FOR CNC

The below documents (as applicable) shall be uploaded on TOR at the end of the online application process for the Administration to review:

1. Shipbuilding Contract (or equivalent)

Note

The above refers to the contract between the proposed owner and the yard and should contain the following information:

- the date of such contract;
- the hull number of the vessel;
- the expected date of delivery; and
- the estimated gross tonnage.

2. Classification Society Statement (confirming construction has commenced)
3. Shipbuilder Letter (confirming that construction has commenced)
4. Certificate of Incorporation / Good Standing (registered owner)
5. Certificate of Incumbency (registered owner)
6. Applicant's Passport or ID
7. Power of Attorney to Applicant (required only where the Applicant is not a Director)

D. APPLYING FOR REGISTRATION AFTER COMPLETION OF CONSTRUCTION

Upon completion of construction of the vessel, the ship owner / ship builder may choose to apply for registration through TOR by following the steps below:

1. Login to TOR
2. Search and go to the vessel's record
3. Click on the **<Registry & Attestation/Exemption Certificates>** Tab
4. Click on the **<Vessel Completion>** button
5. Select the "Type of Registration" and follow the online registration process

Note

Ship owners / builders may choose from the following types of registration available:

- 5.1. Normal Registration (refer to Registry Circular RC-1/2012/1)
- 5.2. Single Delivery Voyage (SDV) Registration (refer to Registry Circular RC-2/2012/1)
- 5.3. Bareboat Charter Registration (refer to Registry Circular RC-3/2012/1)