



TUVALU SHIP REGISTRY

Singapore Operations Office:

10 Anson Road #25-16, International Plaza, Singapore 079903

Tel: (65) 6224 2345 Fax: (65) 6227 2345

Email: info@tvship.com Website: www.tvship.com

REGISTRY CIRCULAR

RC-3/2012/1

05/2019

FOR: Ship Owners, Ship Managers, Ship Operators

SUBJECT: BAREBOAT CHARTER REGISTRATION

PURPOSE: This circular provides guidance for the Bareboat Charter registration of vessels on the Tuvalu On-line Registry (TOR) platform.

A. GENERAL

1. Bareboat Charter registration applies to bareboat charterers / operators (in their capacity) who wish to register their vessel(s) for Bareboat Charter Provisional & Permanent registration under Tuvalu.
2. Upon approval of registration, the vessel shall be granted Provisional registration of up till six (6) months and once the conditions are met for Permanent registration, the vessel will be granted a Permanent Certificate of Registry (COR) with validity of up till five (5) years.
3. Where applicable, the Permanent Minimum Safe Manning Certificate (MSMC) shall also be issued and shall share the same validity as the COR, while the Ship Radio Station Licence (SRSL) shall have a validity of up till one (1) year and shall be renewed annually upon payment of the Annual Fees and Annual Tonnage Taxes.

B. TUVALU ON-LINE REGISTRY (TOR) PLATFORM

1. The Tuvalu Administration has adopted the full implementation of electronic certificates (refer to Marine Circular MC-5/2016/1 for more details).
2. To login to the TOR platform or to register for an account, please go to the ONLINE SERVICES menu at <https://tvship.com>.
3. A TOR account is required to apply for registration and submit all registration documents (refer to Section C of this circular) on the TOR platform.
4. TOR users will be able to access their vessel(s) online and download invoices, registry certificates, exemption letters etc. after a vessel is successfully registered. In addition, a user will also be able to access an array of services which includes applying for crew endorsements (refer to Registry Circular RC-5/2012/1), exemptions, deletion etc.

(Note: Please contact this office either by phone/email (+65-6224-2345 / support@tvship.com) with submission of a screen shot(s) should you experience any problems on the TOR platform)

C. REGISTRATION DOCUMENTS FOR SUBMISSION

1. PROVISIONAL REGISTRATION

The below documents (as applicable) shall be uploaded on TOR at the end of the online registration process in order for the Administration to review the application:

- 1.1. Notarized Bareboat Charter Agreement
- 1.2. Letter of Consent from underlying Registry
- 1.3. Written Consent from Registered Mortgagee (if applicable)

- 1.4. Underlying Registry Certificate and Existing Statutory Certificates
- 1.5. Recognised Organisation (RO) confirmation on change of flag survey
- 1.6. Certificate of Incorporation / Good Standing (bareboat charterer)
- 1.7. Certificate of Incumbency (bareboat charterer)
- 1.8. Applicant's Passport or ID
- 1.9. Power of Attorney to Applicant (if applicable)

2. **PERMANENT REGISTRATION**

For conversion to Permanent registration (no additional fees involved), the following documents shall, before expiry of Provisional registration, be:

2.1. Delivered to the Administration:

- 2.1.1. Original Notarized Bareboat Charter Agreement (will be returned after sighting)
- 2.1.2. Original Letter of Consent from underlying Registry

2.2. Uploaded to the vessel's file in the TOR platform:

- 2.2.1. Statutory Certificates issued by RO (*under <Statutory Certificates>*)
- 2.2.2. P&I (refer to Marine Circular MC-1/2004/1) and H&M Insurance Cover (*under <Documents>/<Outstanding Documents>*)
- 2.2.3. Continuous Synopsis Record (CSR) File (if applicable - refer to Marine Circular MC-4/2007/12/2) (*under <CSR File>*)
- 2.2.4. LRIT Conformance Test Report (if applicable - refer to Marine Circular MC-2/2008/11/12/4) (*under <Documents>/<Outstanding Documents>*)
- 2.2.5. Certificate of 406 MHz Beacon (EPIRB) Registration Certificate (if applicable - refer to Marine Circular MC-1/2015/1) (*under <Documents>/<Outstanding Documents>*)
- 2.2.6. Financial Security in respect of Shipowners' Liability as required under Regulation 4.2, Standard A4.2.1 Para 1(b) of MLC 2006, as amended (if applicable – refer to Marine Circular MC-1/2016/1) (*under <Documents>/<Outstanding Documents>*)
- 2.2.7. Financial Security in respect of Seafarer Repatriation costs and liabilities as required under Regulation 2.5.2, Standard A2.5.2 of MLC 2006, as amended (if applicable – refer to Marine Circular MC-1/2016/1) (*under <Documents>/<Outstanding Documents>*)

2.3. Applied through the vessel's file in the TOR platform:

- 2.3.1. CSR document under Tuvalu (*apply in <CSR File>*)
- 2.3.2. Bunker Convention Certificate (if applicable - refer to Marine Circular MC-1/2008/11/2) (*apply in <Registry & Attestation/Exemption Certificates>/<Apply for Miscellaneous Certificates>*)
- 2.3.3. Wreck Removal Convention Certificate (if applicable - refer to Marine Circular MC-2/2015/1) (*apply in <Registry & Attestation/Exemption Certificates>/<Apply for Miscellaneous Certificates>*)
- 2.3.4. Civil Liability Convention Certificate (if applicable - refer to Marine Circular MC-10/2015/1) (*apply in <Registry & Attestation/Exemption Certificates>/<Apply for Miscellaneous Certificates>*)

Best regards,
Operations Department
Tuvalu Ship Registry