



# TUVALU SHIP REGISTRY

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## REGISTRY CIRCULAR

### RC-4/2012/1

09/2021

**FOR:** Ship Owners, Ship Managers, Ship Operators

**SUBJECT: SUSPEND REGISTRATION (BAREBOAT CHARTER OUT)**

**PURPOSE:** This circular provides guidance to suspend the registration of vessels on the Tuvalu On-line Registry (TOR) platform.

#### **A. GENERAL**

1. A vessel's registration under Tuvalu may be suspended temporarily when the vessel's bareboat charterers / operators wish to register the vessel with another flag State under Bareboat Charter registration while maintaining Tuvalu as the underlying flag.
2. It is a pre-requisite for the vessel to hold permanent registration status under Tuvalu prior to applying for suspension (refer to Section C.2 of Registry Circular RC-1/2012/1).
3. Upon approval of suspension, the vessel shall be granted a Certificate of Suspension up till the annual tax due date under Tuvalu, or the expiry of the Bareboat Charter Agreement, whichever earlier. The Certificate of Suspension shall be extended as required when the vessel's annual taxes are paid.
4. During this temporary suspension, mortgages recorded remain registered in the Tuvalu Ship Registry and new mortgages may still be recorded (refer to Registry Circular RC-6/2012/1).

#### **B. TUVALU ON-LINE REGISTRY (TOR) PLATFORM**

1. The Tuvalu Administration has adopted the full implementation of electronic certificates (refer to Marine Circular MC-5/2016/1 for more details).
2. To login to the TOR platform or to register for an account, please go to the ONLINE SERVICES menu at <https://tvship.com>.
3. TOR users will be able to access their vessel(s) online and apply to suspend a vessel's registration by going under the <Registry & Attestation/Exemption Certificates> tab, selecting the <Apply for Miscellaneous Certificates> button, and finally selecting <Apply> for a "Certificate of Suspension" and follow the online instructions.
4. The submission of the required documents (refer to Section C of this circular) shall be done through the TOR platform.

**(Note:** Please contact this office either by phone/email (+65-6224-2345 / [support@tvship.com](mailto:support@tvship.com)) with submission of a screen shot(s) should you experience any problems on the TOR platform)

**C. DOCUMENTS FOR SUBMISSION FOR SUSPENSION**

The below documents (as applicable) are required to be uploaded on TOR for the Administration to review and process the application:

- 1.1. Notarized Bareboat Charter Agreement
- 1.2. Consent from Registered Mortgagee(s) (if applicable)
- 1.3. Applicant's Passport or ID (if different from the applicant found in the records of TOR)
- 1.4. Power of Attorney to Applicant (required only where the Applicant is not a Director)

**D. DOCUMENTS FOR SUBMISSION FOR RE-ACTIVATION**

The below documents (as applicable) shall be submitted by email together with the request for re-activation to the Tuvalu Administration:

- 1.1. Certificate of Closure from bareboat charter flag
- 1.2. Latest survey status
- 1.3. Crew List

Best regards,

Operations Department  
Tuvalu Ship Registry